

**WESTWOOD FREE PUBLIC LIBRARY  
MINUTES  
BOARD OF TRUSTEES MEETING**

**MEETING DATE:** Tuesday, October 28, 2014

**CALLED TO ORDER:** 7:33 p.m.

**PRESENT:** Dennis Farrell (DF), Vince Fitzpatrick (VF), Noeline Grefrath (NG), Bev Karch (BK), Joan Ward (JW), and Cheryl Chang (CC).

**SUNSHINE LAW:** Read by DF.

**PUBLIC FORUM:** No members of the public were present.

**MINUTES:** A motion to accept the minutes of the September, 2014 meeting was made by VF; seconded by NG. The motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented by NG. A motion to accept the treasurer's report was made by JW; seconded by VF. The motion carried. The current bills list (5041-5066) was read by NG. A motion to approve the bills was made by VF; seconded by NG. The motion carried. BK suggested that perhaps an additional column could be added to the bills list to describe briefly the nature of the purchase or service rendered.

**COMMITTEE REPORTS:** None.

**CORRESPONDENCE:** None.

**DIRECTOR'S REPORT:** CC stated the breakfast on October 22<sup>nd</sup> honoring The Friends of the Library was a success and well-attended, and also described the extensive repairs and renovations which were made this month. A two-page written report discussing, among other things, programs and personnel changes was distributed.

**PRESIDENT'S REPORT:** None.

**OLD BUSINESS:** CC explained that the \$663.62 bill paid to United Water in August encompassed bills from two months due to United Water's vouchering process. VF questioned why United Water requires a voucher from us and also stated that a separate check should be cut for each bill we receive.

**NEW BUSINESS:** CC presented the Board members a "Patrons Survey" which had been prepared by the Borough Administrator. The Board discussed the removal of 13 parking spaces on Park Avenue which had been reserved for library use. A motion was made by NG that DF send a letter on behalf of the Board to the Borough Administrator requesting the restoration of the dedicated spaces; seconded by VF. The motion carried.

**MEETING ADJOURNED:** A motion to adjourn was made by NG; seconded by VF. The meeting was adjourned by DF at 8:25 p.m.